



United States Department of the Interior
National Business Center
Aviation Management
300 E. Mallard Drive, Ste. 200
Boise, ID 83706-3991



February 29, 2012

To Prospective Offerors:

Solicitation No. D12PS00120: Exclusive Use Single Engine Air Tanker (SEAT) Services to Support Bureau of Land Management (BLM) at Cedar City, UT.

The services of the RFP are being acquired under the authority of Federal Acquisition Regulations (FAR), Part 12, Acquisition of Commercial Items and FAR Subpart 15 Negotiation. The contents of the solicitation are as described in the Table of Contents.

The intent of the Government in this solicitation is to award a single contract for the Bureau of Land Management (BLM) that includes all items contained in this solicitation. This solicitation is for One (1) Exclusive Use Single Engine Air Tanker (SEAT) for a guaranteed period of sixty (60) days with a potential of a mutually agreed upon extension (not guaranteed) of the contract period not to exceed 30 days.

One or two additional Fuel Service Vehicle/SEAT Support vehicles equipped as specified in Section B, when offered, may be requested at any time and will be priced on a Daily Basis as shown in Section A, Additional Pay Items. Offeror must check Yes or No on the Pricing Page to state whether they are willing to provide the Additional Fuel Service Vehicle/SEAT Support vehicle(s). Not an evaluation item.

The solicitation includes requirements that are different or new from past SEAT solicitations. I would like to draw your attention to the items below, but ask that you read the entire solicitation and do not rely upon this listing to be all inclusive of items that could affect your proposal.

- Section A identifies minimum aircraft requirements that must be met.
- Additional fuel service/support vehicle(s) with driver (when offered) are requested on an "as needed" basis. When ordered by the CO, a Daily Rate will apply for each day of use. (See Additional Pay Items)
- A Preworks Meeting will be held with the successful contractor
- An electronic invoicing system will be used for contractor payments
- For subsistence allowance when away from the Designated Base, no additional amount(s) over the allotted Federal Travel Regulation (FTR) geographical rates(s) shall be paid for lodging taxes, occupancy sales tax, city tax, or other occupancy taxes. In addition, contractor will not be required to submit lodging receipts for subsistence exceeding the FTR rates.
- Successful offeror must be registered in the Central Contract Registration (CCR) before an award can be made
- Section E1 – Offerors may complete representations and certifications by an annual electronic submission in ORCA.
- Offeror needs to ensure they provide the required aircraft information (aircraft weight and balance report, aircraft equipment list, etc.) identified on the Aircraft Questionnaire Form. (Section E)
- Task Orders will be used to place orders and obligate funding under the awarded contract.

Section D, 52.212-1, Instructions to Offerors, discusses what you should do to submit a proposal and 52.212-2, Evaluation, discusses how we will evaluate your proposal. Prior to submission of your proposal, please check to see that you have included all the information requested. Failure to include the information identified may adversely effect the evaluation of your proposal.



You will be notified of the successful offeror and the award price. This information will also be posted at FEDBIZ (www.fbo.gov), FedConnect (<https://www.fedconnect.net/Fedconnect>) and at the Aviation Management (AM) Internet home page, <http://amd.nbc.gov> after award.

Proposals are due by 2:00 PM, Mountain Time Wednesday, March 21, 2012. Proposals received after this time and date would be subject to the conditions of D2.5, Late Submissions, Modifications, Revisions, and Withdrawals of Offers.

If after reading the solicitation, you find you have questions, please contact me in writing, and I will be happy to address your question. I can be contacted at the above office address, by telephone at 208-433-5021, facsimile at 208-433-5030 or email Tina_young@nbc.gov.

Sincerely,

/s/Tina L. Young

Tina L. Young
Contracting Officer